



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

REQUEST FOR QUOTATION

REPRESENTATION EXPENSES FOR MEETINGS AND OTHER ACTIVITIES (EXTENSION)

Purchase Request No. 2025-01-0017
Approved Budget for the Contract: ₱ 52,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Representation Expenses for Meetings and Other Activities (Extension)** to apply the sum of **Fifty-Two Thousand Pesos Only (₱ 52,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Representation Expenses - Extension Coordinators / Staff Meetings and Others
		Rice Meal @ 120.00
		Snacks @ 80.00
		on a per billing basis / actual food order

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprourement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
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Lucban, Quezon
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